



Ethnic Nationalities Affairs Center (Union of Burma)

တိုင်းရင်းသားလူမျိုးများရေးရာစင်တာ (ပြည်ထောင်စုမြန်မာနိုင်ငံ)

*Supporting the peace process and development of democratic institutions in Burma*

## Vacancy Announcement

### Research Manager

**Date:** February 05, 2020

#### **Responsibilities:**

- Supervise ENAC research team including researchers, research assistants, and interns
- Lead and manage policy research activities to successfully meet their goals
- Conduct comprehensive research and produce at policy research paper(s) on at least one of the five thematic sectors stated in the Framework for Political Dialogue: (1) Politics, (2) Social Issues, (3) Economics, (4) Security, and (5) Land and Environmental Conservation in preparation for the political negotiation
- Produce policy briefings, analysis, and recommendations and provide consultation when required
- Oversee and provide necessary support to the production of policy research products
- Implement policy briefing meetings, workshops, and other policy activities for policy development and preparation along with the project team
- Collaborate with the project team to ensure successful implementation of all research and policy activities to meet the project's objectives and work-plan
- Work with policy consultants and obtain other resources as necessary for successful and timely production of research products and activities
- Support in building and maintaining formal and informal partnerships with local and international universities and research institutions based on ENAC's partnership principles
- Initiate research topics in consultation with the researchers
- Manage and maintain research database and library
- Lead distribution of ENAC publications
- Oversee some functions of the ENAC Yangon office
- Perform other duties as required
- Report to the Executive Director

#### **Requirements:**

- Master's degree in politics, social science, economics, and/or conflict and peace studies
- At least three-year experience in conducting policy research
- Experience in publishing at least two or more research papers
- Experience in organizing and facilitating research and policy development activities

- Experience in managing and supervising research team
- Strong ability to coordinate and partner with external research institutions and resources
- Strong ability to work with team members and individuals with various levels of research experience
- Strong ability to work effectively in a fast-paced work environment and meet required deadlines
- Excellent contextual understanding the peace process in Myanmar, the Nationwide Ceasefire Agreement, the Framework for Political Development (FPD), and the five thematic sectors in the FPD - (1) Politics, (2) Social Issue, (3) Economics, (4) Security, and (5) Land and Environmental Conservation
- Excellent knowledge of federal principles and characteristics
- Demonstrable knowledge and appreciation of diversity and peaceful co-existence in Myanmar
- Fluent in both written and spoken Burmese
- Fluent in written and full professional proficiency in spoken English
- Ability to speak and write an ethnic language is preferred

**Working Conditions:**

The Research Manager will primarily work from Yangon, Myanmar

**Application:**

Interested individual may send his/her CV in English and a cover letter in English to [dchanawatchainan@burmaenac.org](mailto:dchanawatchainan@burmaenac.org).

**Closing date:** February 18, 2020

\*\*\*Only shortlisted candidates will be contacted.